

MINUTES OF THE MEETING

Meeting No: 6

Date: 23/09/2008

Location: University College London, London

Present:

1. John Palmer (Faber Maunsell) CHAIR
2. Dejan Mumovic (Bartlett, UCL) Secretary
3. Richard Daniels (Schools Capital Design Team, DFSC)
4. Colin Ashford (ConsultECO)
5. Derek Clements-Croome (University of Reading)
6. Mike Davies (Bartlett, UCL)
7. Mike Entwisle (Burro Hapold)
8. Dan Lash representing David Coley (Exeter University)

Apologies:

9. Geoff Hardwick (previously of BRE)
10. Andrew Wright (De Montfort)
11. Paul Eslinger (White Young Green)
12. Steve Sharples (Sheffield University)
13. Maria Kolokotroni (Brunel University)
14. Dick Bradford (Barnsley BC)
15. Mukund Patel (DfES)
16. Nick Hopper (Monodraught)
17. Ian Pegg (Buro Happold)
18. Robert Garwood (BRE)
19. Ian Taylor (Feilden Clegg Bradley)
20. Gordon Hudson (Mott MacDonald)

1. Introduction

- University College London acknowledged for providing venue for this meeting
- Guest introduced: Clair Ruston – CIBSE Publishing Department
- John suggested the new agenda. All agreed.

2. Minutes of Previous Meeting

- The minutes of the 4th meeting prepared by Dejan Mumovic and John Palmer approved with the following corrections: (a) amendment to point 5 of the minutes from the last meet - correct spelling of Lorry McElroy to Lori McElroy
- Action still outstanding to point 7: John Palmer to contact Robin Nicholson.
- John Palmer contacted CIBE and would like to get someone on the group, Maria Johnson was suggested.
- All other actions of importance to this meeting were completed

3. Update of Building Bulletin 101 & Design Guide

- John Palmer presented a case to the group for CIBSE to author a regulatory update of Building Bulletin 101. This update will provide a simple guide to ventilation requirements in school buildings, outlining links to Part L and F of the Building Regulations. Mike Davies noted that if the desire is to feed into the current consultation of the building regulations this needs to be done very quickly to fit into

CIBSE School Design Group

their timescales. All agreed that this was a good idea. John Palmer to lead on this task.

- John Palmer and Dejan Mumovic also introduced the idea of CIBSE producing a design guidance document. There was the general agreement that this was a good idea, noting that the industry may benefit from having generic guidance, with examples of what works and how you can do it. John Palmer and Dejan Mumovic to lead on this. Colin Ashford highlighted a number of examples and case studies (such as White Cross School) which can be drawn upon in such a publication. Dejan Mumovic also noted how the group could draw upon the work of Ian Pegg. Colin Ashford also highlighted that usage and behavioural aspects of the schools are important, but often neglected.

4. New Member: Mike Entwisle, Burro Hapold, London

- Mike gave an informative presentation, drawing upon a range of examples of refurbished schools (including: the Ealing Academy, the Edgware Academy, the Bristol Academy). He carefully explained the key design features and lessons learnt for each case study.

5. CIBSE SDG @ IBPSA-WORLD Conference, 2009

- JP and DM introduced the Zero Carbon School Consultation to the group, which was based on a series of questions around energy use, zero carbon, design, policy and technology. The deadline for the consultation was the 6th October.
- JP opened up the discussion with the group, attempting to read through the questions and gauge a group response. The group agreed that the phrasing and format of the questions carried with them certain assumptions about the topics, which made answering difficult. DM and JP agreed to draw up a first draft and circulate it amongst the group.

6. Date of Next Meeting

- The next meeting will be held on the 10th December 2008. FM Office. 14:00