

MINUTES OF THE MEETING

Meeting No: 9

Date: 3/09/2009

Location: University College London

Present:

1. John Palmer (Faber Maunsell) CHAIR
2. Richard Daniels (Schools Capital Design Team, DFSC)
3. Colin Ashford (ConsultECO)
4. Derek Clements-Croome (University of Reading)
5. Hywel Davies (CIBSE)
6. James Hammick (instead of Wayne Aston of Passivent)
7. Peter Rogers (IoA)
8. Dejan Mumovic (Bartlett, UCL) Secretary
9. Steve Sharples (Sheffield University)
10. Martin Liddament (instead of Nick Hopper of Monodraught)
11. Malcolm Orme (AECOM)
12. Fiona Boyce (AECOM/UCL)

Apologies:

13. Mike Entwisle (Burro Hapold)
14. Geoff Hardwick (previously of BRE)
15. Maria Kolokotroni (Brunel University)
16. Dick Bradford (Barnsley BC)
17. Nick Hopper (Monodraught)
18. Ian Taylor (Feilden Clegg Bradley)
19. Robert Garwood (Luton Borough Council)
20. Gordon Hudson (Mott MacDonald)
21. Paul Eslinger (White Young Green)
22. Mike Davies (UCL)
23. Renate Powell (Carbon Trust Scotland)
24. Andrew Wright (De Montfort)
25. Wayne Aston (Passivent)
26. Steve Sharples (Sheffield University)

1. Introduction

John Palmer welcomed the meeting to UCL offices and noted apologies from Renate Powell, Steve Sharples, Mike Davies, Paul Eslinger, Nick Hopper and Wayne Aston. Peter Rogers (IoA) and Fiona Boyce (AECOM/UCL) were invited to attend the meeting.

2. Minutes of Previous Meeting

The minutes of the 8th meeting prepared by John Palmer and Dejan Mumovic were approved.

3. Resolving Design Conflicts: CIBSE SDG Programme of Work

Fiona Boyce of AECOM and a MSc student at UCL highlighted that the large variety of school related publications and often their conflicting requirements represent a major difficulty to designers. All members of the Committee voiced their opinion. It was decided that Fiona will work with CIBSE School Design Group in the next 12 months (as a part of her MSc research) to help us to create a multidisciplinary design guidance on school buildings. Hywel Davies suggested that this should be submitted for approval in the near future (John Palmer to circulate the draft submission to the Committee). FB is to collate the relevant information to the next meeting.

JP mentioned that holding a workshop some time early in 2010 would be considered to assist with the development of a suitable document or information base. PR said that the Institute of

CIBSE School Design Group

Acoustics are developing a multi-disciplinary approach and would keep JP and the CIBSE SDG apprised of any suitable means of participation in this initiative.

4. CIBSE SDG @ IBPSA World Conference (July 2009)

Dejan Mumovic and John Palmer reported:

- a whole day event held within IBPSA World conference as a parallel session
- 450 delegates attended the conference
- CIBSE SDG seminars were attended in average by 30-70 delegates
- CIBSE SDG speakers: David Coley, Emma Greenfield, Wayne Aston, John Palmer, Renate Powell, Gordon Hudson
- CIBSE SDG representative at the plenary session: John Palmer
- the event had been filmed - webcasts created and uploaded on www.lowcarbonbuildingsdirectory.org and www.cibse-sdg.org
- app 200 copies of CIBSE SDG Bulletin No. 2 distributed
- Feature on this conference might be published by CIBSE Journal. Hywel Davies that we should contact Nicola Harley as soon as possible to ask for guidance.

General agreement that the event was successful.

5. Proposal for Ventilation School Seminar

Dejan Mumovic proposed a seminar focusing on ventilation components which would give an opportunity to the manufacturers to present the state of the art components for school buildings, such as e-stack. Most of the members felt that the event would become a 'sale pitch for the manufacturers'. John Palmer suggested that CIBSE SDG should invite the e-stack manufacturer to the next meeting of the Committee to present their work.

6. Part L and Schools

John Palmer and Dejan Mumovic to draft SDG response with particular reference to the lack of reference to BB101 overheating criteria in the Part L documentation. This would be circulated to SDG members and submitted through CIBSE HQ via HD. JP asked the group for actual case studies of overheating schools as this is an important issue and one which the SDG must address.

7. Task Force on Schools Consultation Document

Deadline: 20th November 2009. Hywel Davies has suggested that CIBSE staff will liaise with CIBSE SDG group to help us to prepare the response to the consultation document. CIBSE to circulate the final draft to all members of the Committee before the deadline and to take into account the contributions from other Committee members.

8. AOB

John Palmer raised the following issues:

- Membership of the committee was discussed and although attendance at meetings is reasonable some members rarely or never attend. No action was proposed but further more active members may be recommended.

Dejan Mumovic raised the following issues:

- work carried out in collaboration with Dr Ka man Lai of UCL on microbiological footprint in classrooms – if anyone can provide access to schools in Greater London please contact Dejan ASAP
- CIBSE SDG to contribute to a 2-day Symposium which would be organised jointly by the University of Nottingham and UCL.

9. Date of Next Meeting

The next meeting will be held on the 08th December 2009, UCL, 10:30-13:30